



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

ATHENS-MCMINN FAMILY YMCA JOB DESCRIPTION

Job Title: Youth Development Specialists
FLSA Status: Non-Exempt
Status: Part-time/Seasonal
Reports to: Sr. Director of Youth Programs

Job Code: P04/P24
Hours: Minimum 5 Hours per week
Department: Child Care
Revision Date: 04/01/2026

POSITION SUMMARY

Our Summer Day Camp Staff - also known as "Youth Development Specialists" - help create the best summer ever for kids in our community! On the Summer Day Camp Staff team, you'll supervise a group of children through daily camp activities like indoor/outdoor games, arts and crafts, swimming, weekly field trips, and social-emotional learning — all while gaining valuable leadership and childcare experience! You'll help implement daily lesson plans designed to support kids' physical, mental, and social growth in a positive, energetic environment. Above all, you'll be responsible for safety and supervision while modeling the Y's core values of Caring, Honesty, Respect, and Responsibility.

CORE FUNCTIONS:

- Supports the Site Director in teaching, curriculum development and supervision of students enrolled in summer camp program.
- Foster positive, develop mentally appropriate relationships with students to encourage growth across physical, cognitive, language, motor and social-emotional domains.
- Identify and respond to potential program challenges using effective problem-solving strategies.
- Participate in the daily cleaning and upkeep of the facility, supplies, and equipment to ensure a safe, welcoming environment.
- Collaborate with the Site Director and YMCA staff to develop culturally relevant, developmentally appropriate curriculum aligned with state standards.
- Follows YMCA policies and procedures, including those related to medical and disciplinary situations, supervision and boundaries with children, child abuse prevention, and emergencies.
- Cultivates positive relationships and maintains effective communication with parents, students, and staff, modeling the YMCA core values.
- Attends staff meetings and trainings as scheduled, including abuse prevention training.
- Complete required documentation such as incident and accident reports promptly and accurately.
- Embody and promote the YMCA's Christian values, including caring, honesty, respect, and responsibility, in all actions and interactions.
- Perform additional duties as assigned to support the program's success.

WORK SCHEDULE:

The part-time work schedule may vary. Shifts range M-F between 6:45AM-12:30PM (AM Shift) or 11:45AM-6PM (PM Shift). This program runs for approximately 10 weeks (May-Aug).

REQUIREMENTS

QUALIFICATIONS

Individuals must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND/OR EXPERIENCE

No educational requirements. Previous experience working with children preferably in a day camp setting. Be able to meet state requirements.

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or scheduled form.

WORK ENVIRONMENT

While performing the duties of this job, the employee is regularly exposed to outdoor weather. The noise level in the work environment is usually moderate.

MATHEMATICAL SKILLS

Ability to add and subtract two-digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume and distance.

PHYSICAL DEMANDS

Frequently required to talk or hear. Occasionally required to stand, walk, sit and use hands and fingers. Employee may occasionally be required to lift 50 pounds. Vision abilities required by this job include close, distance, color and peripheral vision, depth perception, and ability to adjust focus. Ability to plan, lead, and participate in a range of activities in a variety of outdoor/indoor settings.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of children or employees of the organization.

CERTIFICATES, LICENSES, COURSES

- **Current CPR/First Aid;** required to complete and receive certification within 60 days of hire, provided by the Y.
- **Child Abuse Prevention training;** required upon hire.
- **New Employee Orientation;** required to start work, provided by the Y.
- Additional training, licenses, and courses may be required throughout employment.

The Athens-McMinn Family YMCA is an equal opportunity employer. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

SIGNATURE

I have reviewed and understand the job description for this position.

Employee's name

Employee's signature

Date