



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

ATHENS-MCMINN FAMILY YMCA JOB DESCRIPTION

Job Title: Wellness Floor Attendant
FLSA Status: Non-Exempt
Status: Part-time
Reports to: Health & Wellness Coordinator

Job Code: P19
Hours: Minimum 5 hours per week
Department: Wellness/Healthy Living
Revision Date: 4/29/2026

POSITION SUMMARY

The Wellness Floor Attendant will serve as the liaison between the participants, members, and professional staff concerning all wellness equipment, programs and policies. In addition, every position in the Athens-McMinn Family YMCA is responsible for upholding the Christian principles that are central to our mission by modeling behaviors that exemplify the Y's core values - caring, honesty, respect and responsibility.

CORE FUNCTIONS

- Provides Wellness Orientations to members including but not limited to safety and technique on all available wellness equipment.
- Must be proficient in Daxko Engage software.
- Builds effective, authentic relationships with members; helps members connect with each other and the Y.
- Ensure equipment and wellness area is kept clean during shift and before end of shift.
- Ensure weights and other equipment is properly stowed according to Y policies and procedures.
- Identifies and celebrates the successes of members and program participants.
- Attends staff meetings and trainings as scheduled, including abuse prevention trainings.
- Follows all Y policies, rules, regulations and procedures, including emergency and safety procedures and child abuse prevention policies. Completes incident and accident reports as necessary.
- Other duties may be assigned

WORK SCHEDULE

The part-time work schedule may vary. This position will be scheduled for 3-5 hour shifts during regular operations (Monday – Friday 5AM-9PM; Saturday 8AM-5PM; Sunday 1PM-5PM).

SUPERVISORY RESPONSIBILITIES

There are no supervisory responsibilities.

REQUIREMENTS

QUALIFICATIONS

Individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND/OR EXPERIENCE

There are no educational requirements for this position. At least six months experience with wellness equipment preferred.

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or scheduled form.

WORK ENVIRONMENT

While performing the duties of this job, the employee is regularly exposed to quickly changing room temperatures. The noise level in the work environment is usually moderate.

MATHEMATICAL SKILLS

Ability to add and subtract two-digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume and distance.

PHYSICAL DEMANDS

Frequently required to reach with hands and arms, and talk or hear. Frequently required to stand; walk; and use hands to finger, handle, or feel. Occasionally required to sit; climb or balance; and stoop, kneel, crouch, or crawl. May be required to lift or move up to 100 pounds. Must be able to explain and demonstrate proper technique on all fitness equipment.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of members or employees of the organization.

CERTIFICATES, LICENSES, COURSES

- **Current CPR/First Aid**; required to complete and receive certification within 60 days of hire, provided by the Y.
- **Child Abuse Prevention training**; required upon hire.
- **New Employee Orientation**; required to start work, provided by the Y.
- Additional training, licenses, and courses may be required throughout employment.

The Athens-McMinn Family YMCA is an equal opportunity employer. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

SIGNATURE

I have reviewed and understand the job description for this position.

Employee name

Employee signature

Date